

Republic of the Philippines
BANGSAMORO TRANSITION AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BANGSAMORO TRANSITION AUTHORITY in the CSC website:

HON. ATTY. ALI PANGALIAN M. BALINDONG

Speaker

Date: 1 Jul 20

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Administrative Officer (<i>Human Resource Management Officer IV</i>)	BARMM- SADOF- 0045-2020	22	65,319.00	Bachelor's Degree	16 hours of relevant training	3yr of relevant experience	C.S. Professional / Second Level Eligibility / R.A. 1080		Human Resource Management Section
2	Medical Officer V	BARMM- MDOF5- 0001-2020	25	95,083.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	R.A. 1080 (Physician Licensure Exam)		Medical Section
3	Attorney V	BARMM- ATY5-0014- 2020	25	95,083.00	Bachelor of Laws	16 hours relevant training	3 years relevant experience	R.A.1080		Parliamentary Counselling and Assistance Section
4	Legal Aide	BARMM- LEAD-0002- 2020	5	14,007.00	Completion of two (2) years studies in College	None Required	None Required	Career Service Sub- professional / First Level Eligibility		Parliamentary Counselling and Assistance Section
5	Attorney V	BARMM- ATY5-0015- 2020	25	95,083.00	Bachelor of Laws	16 hours relevant training	3 years relevant experience	R.A.1080		Referral and Research Section

6	Planning Officer I	BARMM- PLO1-0014- 2020	11	20,754.00	Bachelor's Degree relevant to the job	None Required	None Required	Career Service Professional / Second Level Eligibility / R.A. 1080		Planning Division
7	Administrative Officer IV (Human Resource Management Officer II)	BARMM- ADOF4- 0047-2020	15	30,531.00	Bachelor's Degree	4 hours relevant training	1 year relevant experience	Career Service Professional / Second Level Eligibility / R.A. 1080		Human Resource Management Section
8	Administrative Officer IV (Human Resource Management Officer II)	BARMM- ADOF4- 0046-2020	15	30,531.00	Bachelor's Degree	4 hours of relevant training	1 years relevant experience	C.S. Professional / Second Level Eligibility		Human Resource Management Section
9	Administrative Officer II (<i>Publication Circulation Officer I</i>)	BARMM- ADOF2- 0043-2020	11	20,754.00	Bachelor's Degree	None Required	None Required	Career Service Professional / Second Level Eligibility / R.A. 1080		Publication and Media Division
10	Administrative Asistant II (<i>Publication Circulation Assistant</i>)	BARMM- ADAS2- 0158-2020	8	16,758.00	Completion of two (2) years studies in College	4 hours relevant training	1 year relevant experience	Career Service Sub- Professional / Second Level Eligibility / R.A. 1080		Publication and Media Division
11	Administrative Assistant IV (<i>Photographer III</i>)	BARMM- ADAS4- 0046-2020	10	19,233.00	High School Graduate or completion of relevant vocational / trade course	8 hours relevant training	2 years relevant experience	Photographer (MC 11, s.96-Cat. II)		Publication and Media Division
12	Administrative Officer IV (Human Resource Management Officer II)	BARMM- ADOF4- 0048-2020	15	30,531.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant training	C.S. Professional / Second Level Eligibility / RA 1080		Human Resource Development Section

13	Administrative Officer V (<i>Supply Officer III</i>)	BARMM-ADOF5-0153-2020	18	40,637.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant training	C. S. Professional / Second Eligibility / RA 1080		Property and Supply Division
14	Procurement Management Officer III (<i>Information System Analyst II</i>)	BARMM-PROC MO3-0001-2020	16	33,584.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	C.S. Professional / Second Level Eligibility / RA 1080		Procurement Division
15	Midwife I	BARMM-MDWF1-0007-2020	9	17,975.00	Completion of Midwifery Course	None Required	None Required	R.A. 1080		Medical Section
16	Administrative Officer III (<i>Cashier II</i>)	BARMM-ADOF3-0166-2020	14	27,755.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	C.S. Professional / Second Level Eligibility / RA 1080		Cash Division
17	Administrative Assistant II (<i>Disbursing Officer I</i>)	BARMM-ADAS2-0164-2020	8	16,758.00	Completion of 2 years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional or appropriate first level eligibility		Cash Division
18	Administrative Assistant II (<i>Bookkeeper</i>)	BARMM-ADAS2-0166-2020	8	16,758.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional or appropriate first level eligibility		Accounting Division
19	Administrative Assistant II (<i>Accounting Clerk III</i>)	BARMM-ADAS2-0167-2020	8	16,758.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional or appropriate first level eligibility		Accounting Division
20	Senior Administrative Assistant I (<i>Stenographic Reporter IV</i>)	BARMM-SADAS1-0002-2020	13	25,784.00	Completion of 2 years studies in college	16 hours of relevant training	3 years of relevant experience	C.S. Sub-Professional / First Level Eligibility		Plenary Support Division

21	Senior Administrative Assistant I (<i>Stenographic Reporter IV</i>)	BARMM-SADAS1-0003-2020	13	25,784.00	Completion of 2 years studies in college	16 hours of relevant training	3 years of relevant experience	C.S. Sub-Professional / First Level Eligibility		Plenary Support Division
22	Senior Administrative Assistant I (<i>Stenographic Reporter IV</i>)	BARMM-SADAS1-0004-20202	13	25,784.00	Completion of 2 years studies in college	16 hours of relevant training	3 years of relevant experience	C.S. Sub-Professional / First Level Eligibility		Plenary Support Division
23	Administrative Assistant III (<i>Stenographer III</i>)	BARMM-ADAS3-0075-2020	9	17,975.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	C.S. Sub-Professional / First Level Eligibility		Plenary Support Division
24	Administrative Assistant III (<i>Stenographer III</i>)	BARMM-ADAS3-0076-2020	9	17,975.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	C.S. Sub-Professional / First Level Eligibility		Plenary Support Division
25	Administrative Assistant III (<i>Stenographer III</i>)	BARMM-ADAS3-0077-2020	9	17,975.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	C.S. Sub-Professional / First Level Eligibility		Plenary Support Division
26	Administrative Aide V (<i>Photographer I</i>)	BARMM-ADA5-0004-2020	5	14,007	High School Graduate or Completion of relevant Vocational Trade course	None Required	None Required	None requiredd (MC 11, s. 96-Cat III)		Plenary Support Division
27	Administrative Aide V (<i>Photographer I</i>)	BARMM-ADA5-0003-2020	5	14,007	High School Graduate or Completion of relevant Vocational Trade course	None Required	None Required	None requiredd (MC 11, s. 96-Cat III)		Plenary Support Division
28	Legislative Staff Assistant III	BARMM-LSA3-0009-2020	11	20,754.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service Sub-Professional or appropriate first level eligibility		Journal Division

29	Legislative Staff Assistant III	BARMM-LSA3-0012-2020	11	20,754.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service Sub-Professional or appropriate first level eligibility		Journal Division
30	Legislative Staff Assistant III	BARMM-LSA3-0008-2020	11	20,754.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service Sub-Professional or appropriate first level eligibility		Journal Division
31	Legislative Staff Assistant III	BARMM-LSA3-0007-2020	11	20,754.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service Sub-Professional or appropriate first level eligibility		Journal Division
32	Legislative Staff Assistant III	BARMM-LSA3-0006-2020	11	20,754.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service Sub-Professional or appropriate first level eligibility		Journal Division
33	Legislative Staff Assistant III	BARMM-LSA3-0005-2020	11	20,754.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service Sub-Professional or appropriate first level eligibility		Journal Division
34	Legislative Staff Assistant I	BARMM-LSA1-0004-2020	7	15,738.00	Completion of 2 years studies in college	None Required	None Required	Career Service Sub-Professional or appropriate first level eligibility		Journal Division
35	Legislative Staff Assistant I	BARMM-LSA1-0003-2020	7	15,738.00	Completion of 2 years studies in college	None Required	None Required	Career Service Sub-Professional or appropriate first level eligibility		Journal Division
36	Legislative Staff Officer II	BARMM-LSO2-0019-2020	16	33,584.00	Bachelors's degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility		Committee Affairs Department: Office of the Director
37	Senior Administrative Assistant I (Stenographic Reporter IV)	BARMM-SADAS1-0009-2020	13	25,784.00	Completion of 2 years studies in college	16 hours of relevant training	3 years of relevant experience	C.S. Sub-Professional / First Level Eligibility		Parliamentary Committee Division

38	Senior Administrative Assistant I (<i>Stenographic Reporter IV</i>)	BARMM-SADAS1-0010-2020	13	25,784.00	Completion of 2 years studies in college	16 hours of relevant training	3 years of relevant experience	C.S. Sub-Professional / First Level Eligibility		Parliamentary Committee Division
39	Administrative Assistant III (<i>Stenographer III</i>)	BARMM-ADAS3-0083-2020	9	17,975.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	C.S. Sub-Professional / First Level Eligibility		Parliamentary Committee Division
40	Administrative Assistant III (<i>Stenographer III</i>)	BARMM-ADAS3-0084-2020	9	17,975.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	C.S. Sub-Professional / First Level Eligibility		Parliamentary Committee Division
41	Information Technology Officer II	BARMM-ITO2-0002-2020	22	65,319.00	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	C.S. Professional / Second Eligibility / RA 1080		Management Information System Division
42	Information System Analyst II	BARMM-INFOSA2-0004-2020	16	33,584.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	C.S. Professional / Second Eligibility / RA 1080		Management Information System Division
43	Administrative Aide III (<i>Carpenter I</i>)	BARMM-ADA3-0009-2020	3	12,466.00	Elementary School Graduate	None Required	None Required	Carpenter (MC 11, s. 96 - Cat I)		General Services Division
44	Administrative Aide III (<i>Carpenter I</i>)	BARMM-ADA3-0010-2020	3	12,466.00	Elementary School Graduate	None Required	None Required	Carpenter (MC 11, s. 96 - Cat I)		General Services Division
45	Administrative Assistant III (<i>Stenographer III</i>)	BARMM-ADAS3-0080-2020	9	18,784.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	C.S. Sub-Professional / First Level Eligibility		Statutory Committee Division
46	Administrative Assistant III (<i>Stenographer III</i>)	BARMM-ADAS3-0081-2020	9	18,784.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	C.S. Sub-Professional / First Level Eligibility		Statutory Committee Division

47	Administrative Assistant III (<i>Stenographer III</i>)	BARMM-ADAS3-0082-2020	9	18,784.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	C.S. Sub-Professional / First Level Eligibility		Statutory Committee Division
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 16, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. ALI PANGALIAN M. BALINDONG

Speaker

BTA Parliament - BARMM

btaparliament@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.