



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
BANGSAMORO TRANSITION AUTHORITY
 Bangsamoro Government Center, Cotabato City



Third Regular Session

Proposed Resolution No. 548

Bangsamoro Autonomous Region in Muslim Mindanao
 Parliament
 BILLS AND INDEX DIVISION
RECEIVED
 Name: ADELAN DEXTERA Signature: [Signature]
 Date: 10/29/21 Time: 11:00 AM

Introduced by:
 BTA Member **ABDULLAH B. HASHIM**

Co-Authors:

HON. SUSANA S. ANAYATIN, HON. MUDJIB C. ABU, HON. BAI MALEIHA B. CANDAO, HON. PUNDUMA B. SANI, HON. EDDIE M. ALIH, HON. RASOL Y. MITMUG, JR., HON. DIAMILA DISIMBAN-RAMOS, HON. MODAYAO M. SACAR, HON. HADJI ABDULADZIS M. ESMAEL, HON. BASIT "JANNATI MIMBANTAS" S. ABBAS, HON. MUSLIMA A. ASMAWIL, HON. ATTY. MAISARA DANDAMUN-LATIPH, HON. HARON M. ABAS, HON. ABDULRAOF A. MACACUA, HON. AIDA M. SILONGAN, HON. ABDULLAH E. GAYAK, HON. RASUL E. ISMAEL, HON. MUSSOLINI SINSUAT LIDASAN

A RESOLUTION

URGING THE BANGSAMORO TRANSITION AUTHORITY (BTA) TO ADOPT AN AUTOMATED PAYROLL SYSTEM BY MEANS OF AUTOMATED TELLER MACHINE OF RECOGNIZED GOVERNMENT DEPOSITARY BANKS FOR THE PAYMENT OF SALARIES AND RELATED PERSONNEL BENEFITS OF THE EMPLOYEES OF THE BANGSAMORO PARLIAMENT.

WHEREAS, the General Appropriations Act of the Bangsamoro allocated for Personnel Services of the BTA a total budget amounting to one billion two hundred eighty-four million eight hundred thirteen thousand pesos (₱ 1,284,813,000.00) for year 2021¹;

WHEREAS, the current manual method of payroll system, considering the foregoing huge amount of personnel services, is cumbersome to both the

¹ Pg. 3 of BAA 15

Bangsamoro civil servants and the assigned disbursement officers because this manual system is outdated and inefficient, risky and prone to danger, and impractical and inconvenience to civil servants;

WHEREAS, some of the offices of the Bangsamoro civil servants in the Parliament are situated outside the Bangsamoro Government Center in Cotabato City and they have also staff who are reporting in the island provinces of Basilan, Sulu, and Tawi-Tawi;

WHEREAS, in order to mitigate these difficulties, BTA Memorandum Order No. 2021-07-01 was issued on July 23, 2021 requiring the Members of the Parliament to designate their authorized personnel to claim and receive salaries and other financial transactions with the BTA Cashier's Office;²

WHEREAS, the practice of picking up a sizeable amount of cash of salaries and related benefits from the Cashier's Office and transporting the same to the external offices to physically deliver them one-by-one personally to the concerned staff poses high risk to the life and security of the designated representatives;

WHEREAS, the manual payroll system also presents a huge burden on the part of the BTA Cashier's Office in manually counting tenths to hundredths of millions of cash every month wherefore exponentially increasing the margin of error on their part;

WHEREAS, there was an instance, when due to inadvertence, the BTA Cashier's Office which manifested its support to this resolution,³ has twelve thousand pesos (P12,000) salary deficit on July 2021 payroll payout which they personally covered;

WHEREAS, an Automated Teller Machine (ATM) of government depositary as a payroll system is convenient to all concerned, both the disbursement officers and the civil servant recipients; this will eliminate risk of loss and it will attain and ensure greater efficiency, economy, transparency, and accountability in the handling of public fund and human resource processes, reduce the redundancy and paperwork and cut red tape in the processing of government payroll, optimize government cash flow, and enable

² See attached Annex "A"

³ See attached Annex "B"

employees to receive their salaries real time, anywhere and anytime especially for those working in remote areas such as Lanao Del Sur and the Basilan, Sulu, Tawi-Tawi;

WHEREAS, the upgrading from manual to automated payroll system will certainly resolve the stated issues and will do more good than bad to the Members of the Parliament;

WHEREAS, the Bangsamoro Civil Service Code refers moral governance to the set of rules, practices, and processes completely devoid of all evils of graft and corruption, and explicitly driven by the moral principles of utmost dedication, devotion, honesty, justice, integrity, and excellence (*ihsaan*).⁴

NOW THEREFORE, be it;

RESOLVED, AS IT IS HEREBY RESOLVED, by the Bangsamoro Transition Authority, to adopt an automated payroll system by means of automated teller machine of recognized government depositary banks for the payment of salaries and related personnel benefits of the employees of the Bangsamoro Parliament in order to promote operation efficiency, to strengthen the internal control on cash, to ensure adequate safeguard of the interest of the Bangsamoro Government, and to ultimately promote moral governance.

Adopted, _____.


ABDULLAH B. HASHIM
Member of the Parliament

⁴ Book I, Chapter I, Article 6 (r) of BAA 17



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
BANGSAMORO TRANSITION AUTHORITY



Cash Division
BARMM Compound, Cotabato City

Memorandum

Order No.: 2021-07-01
Series of 2021

TO : MEMBERS OF THE PARLIAMENT
ALL OTHERS CONCERNED
Bangsamoro Transition Authority

SUBJECT : DESIGNATION OF AUTHORIZED PERSONNEL TO CLAIM
AND RECEIVE SALARIES AND OTHER FINANCIAL TRANSACTIONS,
WITH THE BTA CASHIER'S OFFICE

DATE : 23 July 2021



In view of the current restrictions on mass gatherings as provided in the pertinent local and national IATF COVID-19 guidelines, all Members of the Parliament are hereby directed to designate their respective Authorized Personnel to transact with the BTA Cashier's Office to claim and receive salaries and other financial transactions pertaining to their office.

Anent thereto, only such Authorized Personnel shall be allowed to transact at the BTA Cashier's Office in behalf of their respective offices. Further, kindly be informed that salaries of contractual and contract of service employees will be released every last week of the month.

For information, guidance and strict compliance.

NORHANIFAH M. MOHAMMADSALLEH
Officer-in-Charge
Cash Division

Noted by:

ALADDIN M. AMBIA
OIC- Finance Director

Approved by:

ATTY. AL PANGALIAN M. BALINDONG
Speaker of the Parliament
Bangsamoro Transition Authority

RECEIVED FOR ROUTING
RECORDS MANAGEMENT DIVISION - BTA PARLIAMENT
BY: [Signature] DATE & TIME: 27 JUL 2021
9:49AM



Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
BANGSAMORO TRANSITION AUTHORITY
 Bangsamoro Government Center, Gov. Gutierrez St., RH VII, Cotabato City



13 September 2021

MP ABDULLAH B. HASHIM
 Member of the Parliament
 Bangsamoro Transition Authority
 Bangsamoro Government Center, Cotabato City

Dear Honorable MP Hashim:

Assalamu alaikum warahmatullahi wabarakatuhu.

This is in response to your communication letter dated September 09, 2021 pertaining to your request for a Letter of Support to your proposed resolution on the automation of the Bangsamoro Transition Authority's payroll.

We express our support to your legislative initiative as, if adopted by the Parliament, it would facilitate efficient processing of payrolls by reducing errors and saving time especially on the release of employees' salaries and benefits.

Payroll automation can cut down the process of data gathering, information processing, and disbursement and reporting. It reduces printing costs, such as pay slips, which with a number of solutions can be checked by employees online. It is also easier to add new name of employee/s and make salary adjustments or record when an employee quits or is terminated. If tax rates change, your tax tables can also be automatically updated in a computer-based system.

Moreover, considering the challenges posed by the pandemic, in order to avoid crowd congestion inside the cashier's office during release of salaries, which can potentially cause spread of the COVID-19, it is really timely to adopt system of payroll automation in the BTA.

As Director II of the Finance Services of the BTA, I appreciate and commend your honor for coming up of a legislative proposal that is aimed at making our payroll system more effective and efficient.

Thank you and more power!

Very truly yours,

NORHAYA M. ABDUL, MPA
 Director II
 Finance Services