



REPUBLIC OF THE PHILIPPINES
BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO
BANGSAMORO TRANSITION AUTHORITY
BANGSAMORO GOVERNMENT CENTER, COTABATO CITY



PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS EQUIPMENT CHARGED UNDER CAPITAL OUTLAY APPROPRIATION FOR 2021 OF THE MEMBERS OF THE PARLIAMENT, BTA- BARM

PUBLIC BIDDING No. PB - IB - 2022 - 11 - 009

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Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded.
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



INVITATION TO BID FOR THE SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS EQUIPMENT CHARGED UNDER CAPITAL OUTLAY APPROPRIATION FOR 2021 OF THE MEMBERS OF THE PARLIAMENT, BTA-BARMM

- The **BANGSAMORO TRANSITION AUTHORITY - BARMM** through the Government Appropriations Act of the Bangsamoro (GAAB) FY 2021, intends to apply the sum of **Twenty Million Five Hundred Thousand Pesos (Php 20, 500,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply, Delivery and Installation of Various Items Charged Under Capital Outlay Appropriation for 2021 of the Members of the Parliament, BTA-BARMM – PB - IB-2022-11-009**. The ABC is broken down as follows:

LOT NO.	NAME OF PROJECT	ABC
1	Supply, Delivery and Installation of IT Equipment	15,618,448.00
2	Supply, Delivery and Installation of Office Equipment	4,059,812.64
3	Supply, Delivery and Installation of Furniture	821,739.36
	TOTAL	Php 20, 500,000.00

Award of Contract shall be made on a Per Lot basis. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

The schedule of bidding activities is as follows:

Advertisement / Posting of Invitation to Bid	November 21-28, 2022
Issuance and Availability of Bid Documents	November 21, 2022- December 11, 2022
Pre-Bid Conference	November 29, 2022@ 10:00 AM
Last Day of Written Clarification	December 02, 2022
Last Day of Issuance of Bid Bulletin	December 05, 2022
Deadline for Submission and Opening of Bids	December 12, 2022 @ 10:00 AM

- The **Bangsamoro Transition Authority BARMM**, through the **Bids and Awards Committee (BAC)**, now invites bids for the goods and services contemplated in this project and as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents. **Expected completion of delivery of the goods is within Twenty Five (25) calendar days upon receipt of Notice to Proceed (NTP).**

Prospective bidders should have completed, within five (5) years immediately preceding the deadline for the submission of bids, Single Largest Completed Contract (SLCC) similar to the contract to be bid and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least fifty percent (50%) of the ABC of the lot bid for; OR, at least two (2) similar contracts and the total of the aggregated contract amount should be equivalent to at least fifty percent (50%) of the ABC of the lot bid for; and the largest of these similar contracts

must be equivalent to at least twenty-five percent (25%) of the ABC of the lot/s to be bid. The contracts may come from different agencies/companies.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Prospective Bidders may obtain further information from **BTA- BARMM Regional Office** and inspect the Bidding Documents at the address given below during Office Hours from 9:00 AM to 4:00 PM (Monday to Friday excluding Holidays).
5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 21- December 12, 2022** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of :

LOT NO.	NAME OF PROJECT	PRICE
1	Supply, Delivery and Installation of IT Equipment	Php 25, 000.00
2	Supply, Delivery and Installation of Office Equipment	Php 5,000.00
3	Supply, Delivery and Installation of Furniture	Php 1, 000.00

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Bangsamoro Transition Authority BARMM will hold a Pre-Bid Conference on **November 29, 2022, at 10:00 A.M.** at the **PRLS-SCSS Conference Room, BTA BARMM, 8Z Building (OLD BARTER), Governor Gutierrez, Rosary Heights VII, Cotabato City**, which shall be open to prospective bidders.

Prospective Bidders may opt to join the Pre-Bid Conference through online video conference using Zoom application.

Prospective Bidders who are interested in joining the pre-bid conference may send the following details to the BAC Secretariat via e-mail at bac@bta.gov.ph not later than **November 25, 2022 at 9:00 A.M.:**

- Name of Representative(s) – maximum of two (2)
- Company Name
- Contact Number and Email Address

7. Bids must be duly received by the BAC Secretariat through physical submission at the office address indicated below on or before **December 12, 2022, at 10:00A.M.** late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **December 12, 2022, at 10:00 A.M.** at the **PRLS-SCSS Conference Room, BTA BARMM, 8Z Building (OLD BARTER), Governor Gutierrez, Rosary Heights VII, Cotabato City.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Interested Bidders shall submit valid original and one (1) certified photocopy of the Special Power of Attorney for the representative if sole proprietorship/partnership business and/or Resolution or Secretary's Certificate if corporation/cooperative which shall be limited to employee or immediate members of the family and official/officer/employee of the corporation.

10. The **Bangsamoro Transition Authority BARMM** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Ms. JEHAN D. ALANGCA- MADID
Head BAC Secretariat
Bangsamoro Transition Authority BARMM
Bangsamoro Government Center, Rosary Heights VII, Cotabato City
Cellphone Number: 09175490095
bac@bta.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents:

- PhilGEPS: <https://notices.philgeps.gov.ph>
- BTA Website: <https://parliament.bangsamoro.gov.ph>

Date of Issuance of Bidding Documents: November 21, 2022

ATTY. HISHAM NAZZ A. BIRUAR, CPA
Chairperson
Bids and Awards Committee

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *[indicate name]* wishes to receive Bids for the *[insert Procurement Project]*{*[insert, if applicable:]* under a Framework Agreement}, with identification number *[indicate number]*.

[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]

The Procurement Project (referred to herein as “Project”) is composed of *[indicate number of lots or items]*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *[indicate funding year]* in the amount of *[indicate amount]*.

2.2. The source of funding is:

[If an early procurement activity, select one and delete others:]

- a. NGA, the National Expenditure Program.
- b. GOCC and GFIs, the proposed Corporate Operating Budget.
- c. LGUs, the proposed Local Expenditure Program.

[If not an early procurement activity, select one and delete others:]

- a. NGA, the General Appropriations Act or Special Appropriations.
- b. GOCC and GFIs, the Corporate Operating Budget.
- c. LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. *[Select one, delete other/s]*

a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;

ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;

iii. When the Goods sought to be procured are not available from local suppliers; or

iv. When there is a need to prevent situations that defeat competition or restrain trade.

b. Foreign ownership limited to those allowed under the rules may participate in this Project.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:

[Select one, delete the other/s]

a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

- b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
- c. For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements: *[Select either failure or monopoly of bidding based on market research conducted]*
 - i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *fifty percent (50%) in the case of non-expendable supplies and services or twenty-five percent (25%) in the case of expendable supplies*] of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

[Select one, delete other/s]

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed twenty percent (20%) of the contracted Goods.
 - b. Subcontracting is not allowed.
- 7.2. *[If Procuring Entity has determined that subcontracting is allowed during the bidding, state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.

- 7.3. *[If subcontracting is allowed during the contract implementation stage, state:]*
The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.
- 7.4. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address *{[insert if applicable]}* and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *[state relevant period as provided in paragraph 2 of the IB]* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. *[Include if Framework Agreement will be used:]* Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

12.2. *[Include if Framework Agreement will be used:]* For Framework Agreement, the following should also apply in addition to Clause 12.1:

- a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.
- b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

[Select one, delete the other/s]

- a. Philippine Pesos.
- b. *[indicate currency if procurement involves a foreign-denominated bid as allowed by the Procuring Entity, which shall be tradeable or acceptable by the BSP].*

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until *[indicate date]*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

¹ In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

- 14.3. *[Include if Framework Agreement will be used:]* In the case of Framework Agreement, other than the grounds for forfeiture under the 2016 revised IRR, the bid security may also be forfeited if the successful bidder fails to sign the Framework Agreement, or fails to furnish the performance security or performance securing declaration. Without prejudice on its forfeiture, bid securities shall be returned only after the posting of performance security or performance securing declaration, as the case may be, by the winning Bidder or compliant Bidders and the signing of the Framework Agreement.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.
- 16.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, the submission of bids shall be for the initial evaluation of their technical and financial eligibility. Thereafter, those declared eligible during the said initial eligibility evaluation and entered into a Framework Agreement with the Procuring Entity shall submit anew their best financial offer at the address and on or before the date and time indicated in the Call for each mini-competition.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.
- 18.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

[Include the following options if Framework Agreement will be used:]

- a. In the case of single-year Framework Agreement, the Lowest Calculated Bid shall be determined outright after the detailed evaluation;
 - b. For multi-year Framework Agreement, the determination of the eligibility and the compliance of bidders with the technical and financial aspects of the projects shall be initially made by the BAC, in accordance with Item 7.4.2 of the Guidelines on the Use of Framework Agreement.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case may be. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
 - 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
 - 19.4. The Project shall be awarded as follows:

[Select one, delete the other/s]

Option 1 – One Project having several items that shall be awarded as one contract.

Option 2 – One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.

Option 3 - One Project having several items, which shall be awarded as separate contracts per item.

[Delete Options 2 and 3 if Framework Agreement will be used.]

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.
- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:]* or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant,*}* the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:]* For every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification.*}*

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

[Include the following clauses if Framework Agreement will be used:]

- 21.2. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 21.3. Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement

with the procuring entity for an amount of One Peso to be paid to the procuring entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.

- 21.4. The Procuring Entity shall enter into a Framework Agreement with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 21.5. The following documents shall form part of the Framework Agreement:
 - a. Framework Agreement Form;
 - b. Bidding Documents;
 - c. Call-offs;
 - d. Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - e. Performance Security or Performance Securing Declaration, as the case may be;
 - f. Notice to Execute Framework Agreement; and
 - g. Other contract documents that may be required by existing laws and/or specified in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause													
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p style="margin-left: 40px;">a. Supply , Delivery and Installation of Various Equipment Charged Under Capital Outlay</p> <p style="margin-left: 40px;">b. Completed within Three (3) years prior to the deadline for the submission and receipt of bids.</p>												
7.1	b. Subcontracting is not allowed.												
9	<p>Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the IB, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.</p> <p>The Procuring Entity’s address is:</p> <p>ATTY. HISHAM NAZZ A. BIRUAR, CPA The Chairperson <i>Bids and Awards Committee (BAC)</i> <i>c/o Procurement Division-BAC Secretariat</i> <i>BTA BARMM, Bangsamoro Government Center, Cotabato City</i> <i>Email address: bac@bta.gov.ph</i></p> <p>Consistent with Section 22.5.3 of the revised IRR of RA 9184, posting on the PhilGEPS (https://notices.philgeps.gov.ph) and/or the procuring entity’s website (www.mssd.bangsamoro.gov.ph) of any supplemental/ bid bulletin shall be considered sufficient notice to all bidders or parties concerned</p>												
12	The price of the Goods shall be quoted DDP BTA BARMM Regional Office or the applicable International Commercial Terms (INCOTERMS) for this Project.												
13.2	Payment shall be made in Philippine Pesos.												
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>1. The amount of not less than <i>(2% of ABC)</i> of the following for each lot</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <thead> <tr> <th style="text-align: center;">LOT NO.</th> <th style="text-align: center;">NAME OF PROJECT (Description)</th> <th style="text-align: center;">Price</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Supply, Delivery and Installation of IT Equipment</td> <td style="text-align: right;">Php 312, 368.96</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Supply, Delivery and Installation of Office Equipment</td> <td style="text-align: right;">Php 81, 186.25</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Supply, Delivery and Installation of Furniture</td> <td style="text-align: right;">Php 16, 434.79</td> </tr> </tbody> </table> <p>if bid security is in cash, cashier’s/manager’s check, bank draft / guarantee or irrevocable letter of credit; or</p>	LOT NO.	NAME OF PROJECT (Description)	Price	1	Supply, Delivery and Installation of IT Equipment	Php 312, 368.96	2	Supply, Delivery and Installation of Office Equipment	Php 81, 186.25	3	Supply, Delivery and Installation of Furniture	Php 16, 434.79
LOT NO.	NAME OF PROJECT (Description)	Price											
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2	Supply, Delivery and Installation of Office Equipment	Php 81, 186.25											
3	Supply, Delivery and Installation of Furniture	Php 16, 434.79											

	<p>2. The amount of not less than (5% of AB) of the following for each lot</p> <table border="1"> <thead> <tr> <th>LOT NO.</th> <th>NAME OF PROJECT (Description)</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply, Delivery and Installation of IT Equipment</td> <td>Php 780, 922.40</td> </tr> <tr> <td>2</td> <td>Supply, Delivery and Installation of Office Equipment</td> <td>Php 202, 990.63</td> </tr> <tr> <td>3</td> <td>Supply, Delivery and Installation of Furniture</td> <td>Php 41, 086.97</td> </tr> </tbody> </table> <p>if bid security is in Surety Bond..</p>	LOT NO.	NAME OF PROJECT (Description)	Price	1	Supply, Delivery and Installation of IT Equipment	Php 780, 922.40	2	Supply, Delivery and Installation of Office Equipment	Php 202, 990.63	3	Supply, Delivery and Installation of Furniture	Php 41, 086.97
LOT NO.	NAME OF PROJECT (Description)	Price											
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2	Supply, Delivery and Installation of Office Equipment	Php 202, 990.63											
3	Supply, Delivery and Installation of Furniture	Php 41, 086.97											
14.2	The bid security shall be valid until 120 calendar days from the date of the opening of bids.												
15	<p>Bidders shall enclose their original eligibility and technical documents in one sealed envelope marked “ORIGINAL – TECHNICAL COMPONENT”, and the original of their financial component in another sealed envelope marked “ORIGINAL – FINANCIAL COMPONENT.” In addition, the Bidders shall submit a hard copy of each of the Technical Component and the Financial Component of their bids in separate envelopes, respectively. Then, the bidders shall seal and mark the original and the copies of their bids.</p> <p>In the event of any discrepancy between the original and the copy, the original shall prevail.</p> <p>Original copies of the Class “A” Eligibility Legal Documents, such as the SEC, DTI, or the CDA registration certificate and the Mayor’s Permit, may not be submitted on the date and the time of the bid submission. However, the bidder must be able to present such original copies during post-qualification on demand by the BAC or its authorized representative(s).</p> <p>Each Bidder shall submit <u>1 original and 5 copies</u> of the first and second components of its bid.</p> <p>See attached sample/diagram on Marking and Sealing of Envelope (BDS Annexes 1 and 2).</p>												
16.1	<p>The address for submission of bids is: PRLS-SCSS Conference Room, BTA BARMM, 8Z Building (OLD BARTER), Governor Gutierrez, Rosary Heights VII, Cotabato City</p> <p>The deadline for submission of bids is on <u>December 12, 2022</u> at <u>10:00 AM.</u></p>												
17.1	<p>The place of bid opening is PRLS-SCSS Conference Room, BTA BARMM, 8Z Building (OLD BARTER), Governor Gutierrez, Rosary Heights VII, Cotabato City</p> <p>The date and time of bid opening is on <u>December 12, 2022</u> at <u>10:00 A.M.</u></p>												
19.3	All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on												

	<p>a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p>
19.4	One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot
20.2	<p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following requirements:</p> <ul style="list-style-type: none"> a. Latest income and business tax returns: Printed copies of the Electronically filed Income Tax and Business Tax Returns with copies of their respective Payment Confirmation Forms for the immediately preceding calendar/tax year from the authorized agent bank; <i>NOTE: The latest income and business tax returns are those within the last six months preceding the date of bid submission.</i> b. Certificate of PhilGEPS Registration (Platinum Membership); and c. Other appropriate licenses and permits required by law and stated in this BDS. <p>During post-qualification, upon demand by the BAC or its representative(s), a bidder with the lowest calculated bid shall be able to present:</p> <ul style="list-style-type: none"> a. Documents to verify or support its Statement of On-going and/ or Statement identifying its Single Largest Completed Contract which may consist of the following: appropriate and clear duly signed contracts, purchase orders, agreements, notices of award, job orders, or notices to proceed, with the corresponding duly signed certificate of completion, delivery receipts, inspection and acceptance reports, certificates of final acceptance or official receipts. b. Original copy of the submitted eligibility, technical and financial documents during bid opening. c. Organizational Structure or List of Personnel with their Positions wherein the representative/s of the bidder is/are part of the firm or company. <p>Failure to submit above requirements within the required timeframe or a finding against the veracity of any such documents or other documents submitted for the project shall be a ground for disqualification of the bidder for the award and the enforcement of the bid securing declaration.</p>
21.2	No additional document.

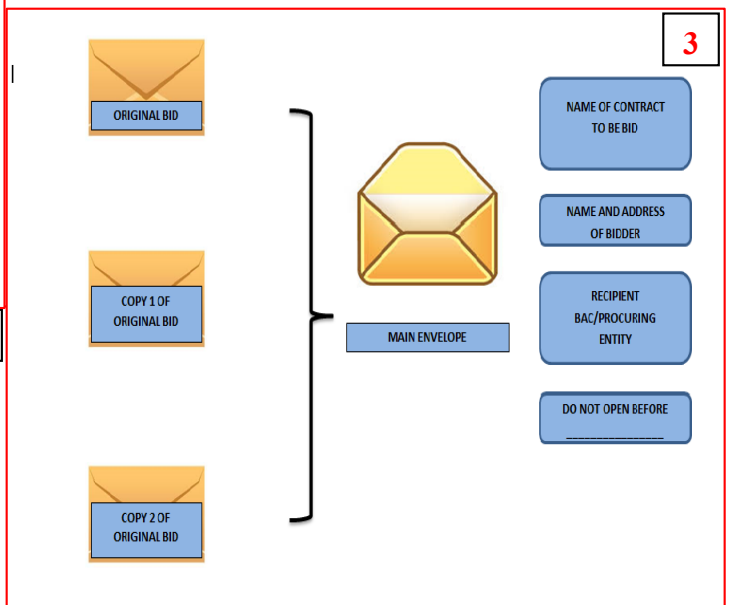
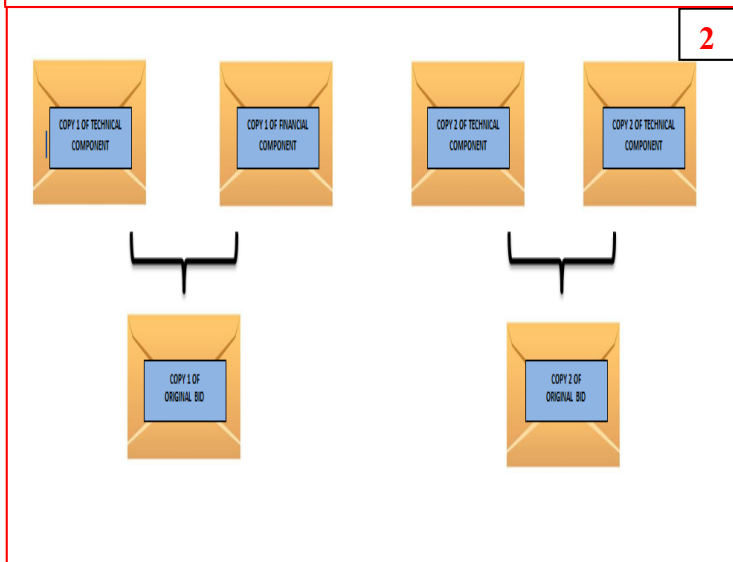
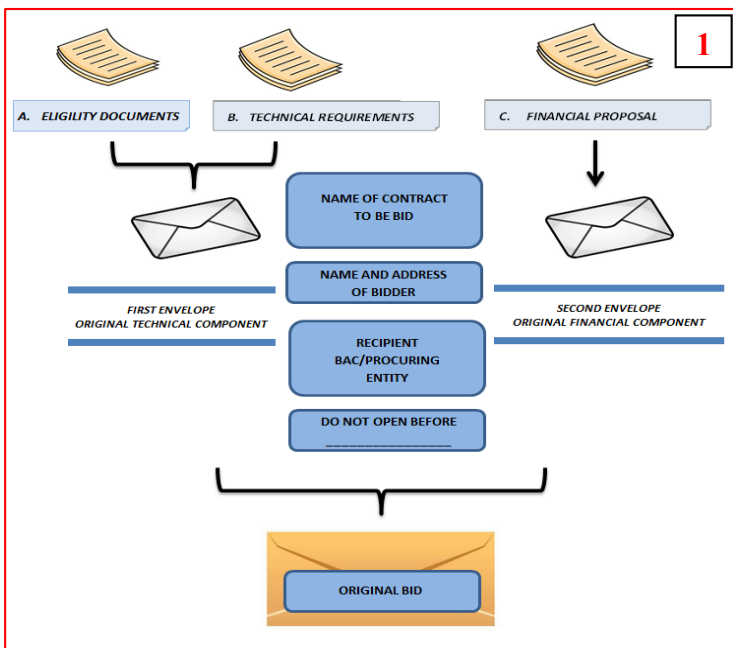
ANNEX 1

NOTE: ALL ENVELOPES MUST BE PROPERLY SEALED AND MARKED. ALL DOCUMENTS MUST BE TABBED ACCORDING TO THE CHECKLIST ABOVE.

ENVELOPE 1 (Eligibility and Technical Requirements) & ENVELOPE 2 (Financial Requirements) MUST contain the following;

- One (1) Original Document – Each page duly signed by the Authorized Representative stamped with certified true copy.
- Five (5) Copies of Original Document – Each page duly signed by the Authorized Representative stamped with **certified true copy from original**.

*** Bidding documents shall only be sold to bidders and or their representatives upon presentation of Letter of Intent representative's Authorized Letter/Special Power of Attorney (SPA) and Company Identification (Card ID). Same representative is encouraged to represent the bidder during the bid opening, otherwise, authorization letter/SPA will be required.



SEALING AND MARKING OF BIDS

ORIGINAL/COPY NO. _____

[BIDDER'S COMPANY NAME]
[COMPANY ADDRESS]

(Project Name)

ATTY. HISHAM NAZZ A. BIRUAR, CPA
BAC CHAIRPERSON
BIDS AND AWARDS COMMITTEE
BANGSAMORO TRANSITION AUTHORITY- BARMM, BANGSAMORO
GOVERNMENT CENTER, COTABATO CITY

DO NOT OPEN BEFORE [TIME AND DATE OF BID OPENING]

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. **Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. **Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

[Include the following clauses if Framework Agreement will be used:]

2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.

2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. **Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *{[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.}*

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:]* or Framework Agreement} specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered at Datu Kabilan Sema Hall Building, BTA BARMM, Bangsamoro Government Center, Rosary Heights VII, Cotabato City. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered at Datu Kabilan Sema Hall Building, BTA BARMM, Bangsamoro Government Center, Rosary Heights VII, Cotabato City. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>The details of shipping and/or other documents to be furnished by the Supplier are as follows:</p> <p><i>For Goods supplied from within the Philippines:</i></p> <p>Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:</p> <ul style="list-style-type: none"> (i) Original and four copies of the Supplier’s invoice showing Goods’ description, quantity, unit price, and total amount; (ii) Original and four copies delivery receipt/note, railway receipt, or truck receipt; (iii) Original Supplier’s factory inspection report; (iv) Original and four copies of the Manufacturer’s and/or Supplier’s warranty certificate; (v) Original and four copies of the certificate of origin (for imported Goods); (vi) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel; (vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity’s representative at the Project Site; and

- (viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site.

For Goods supplied from abroad:

Upon shipment, the Supplier shall notify the Procuring Entity and the insurance company by cable the full details of the shipment, including Contract Number, description of the Goods, quantity, vessel, bill of lading number and date, port of loading, date of shipment, port of discharge etc. Upon delivery to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents as applicable with the documentary requirements of any letter of credit issued taking precedence:

- (i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) Original and four copies of the negotiable, clean shipped on board bill of lading marked "freight pre-paid" and five copies of the non-negotiable bill of lading ;
- (iii) Original Supplier's factory inspection report;
- (iv) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;
- (v) Original and four copies of the certificate of origin (for imported Goods);
- (vi) Delivery receipt detailing number and description of items received signed by the Procuring Entity's representative at the Project Site;
- (vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and
- (viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site.

For purposes of this Clause the Procuring Entity's Representative at the Project Site is **BTA BARMM Regional Office - Mr. AMROSE S. MACA-ACO – Chief Supply Officer – Property and Supply Division – Administrative and General Services Department**

Incidental Services –

The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:

- a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;

	<ul style="list-style-type: none"> d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
	<p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <ul style="list-style-type: none"> 1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and 2. in the event of termination of production of the spare parts: <ul style="list-style-type: none"> i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested. <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of one (1) year.</p> <p>Spare parts or components shall be supplied as promptly as possible.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the</p>

	<p>remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p>

	<p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p>The terms of payment shall be as follows:</p> <p>Payment shall be made subject to the “Warranty” provision in the form of either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total Contract Price as required under Section 62 of RA 9184 and its revised IRR.</p> <p>Payment Shall be Made Only After All of the Following Requirements have been Submitted</p> <ul style="list-style-type: none"> • Certification issued by the Procuring Entity that the delivered goods have been duly inspected and accepted and that requirements for each milestone have been completed. • Signed Inspection and Acceptance Report (IAR) <p>The retention money or special bank guarantee shall be released only at the lapse of the warranty stated in SCC Clause 5.</p>
3	<p>The Supplier shall be responsible for the extension of its performance security, upon demand by the end-user, for the remaining period or duration of the Project reckoned from the date of the effectivity of the contract, up to completion and final acceptance of the Project, or for any contract time extension granted by the Procuring Entity.</p>
4	<p>The inspections and tests that will be conducted are:</p> <p>*The procuring entity reserves the right to conduct other Tests and Inspections that may be required by law and/or end-user.</p>
5	<p>Warranty provisions to be observed based on the Technical Specifications and a retention money in an amount or a special bank guarantee equivalent to at least one percent (1%) of the total contract price.</p>
6	<p>Neither the execution of a test and/or inspection of the goods or any part thereof, nor the attendance by BTA BARMM or its representative to the said test and/or inspection shall release the Supplier from any warranties or other obligations under this Contract.</p> <p><i>In case of a joint venture:</i></p> <p>All partners to the joint venture shall be jointly and severally liable to the Procuring Entity.</p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

LOT NO.	Description	Quantity	Delivered, Weeks/Months
1	Supply, Delivery and Installation of IT Equipment	1	Delivery within Twenty Five (25) Calendar Days at BTA - BARMM, Cotabato City upon receipt of the Notice to Proceed
2	Supply, Delivery and Installation of Office Equipment	1	Delivery within Twenty Five (25) Calendar Days at BTA - BARMM, Cotabato City upon receipt of the Notice to Proceed
3	Supply, Delivery and Installation of Furniture	1	Delivery within Twenty Five (25) Calendar Days at BTA - BARMM, Cotabato City upon receipt of the Notice to Proceed

Statement of Compliance

I/We have read and understood the requirements/scope of service/terms of reference and conditions stipulated herein and shall therefore comply with the conditions set forth in the Contract with respect to this Section VI. Schedule of Requirements, if our bid is considered for award.

Name of Company /Bidder

Signature over printed Name of
Authorized Representative

Date

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS EQUIPMENT CHARGED UNDER CAPITAL OUTLAY APPROPRIATION FOR 2021 OF THE MEMBERS OF THE PARLIAMENT, BTA-BARMM

LOT 1 - SUPPLY, DELIVERY AND INSTALLATION OF IT EQUIPMENT

PARTICULARS	DESCRIPTION	QTY	STATEMENT OF COMPLIANCE
APPLE PENCIL	2 nd Generation Pencil	2	
DSLR CAMERA SET	CAMERA SET 24.2MP Digital SLR Camera - Black (Kit with 18-55mm Lens) Battery Type Lithium-Ion, Lithium Color Black Features Wi-Fi Ready, Touch Screen, 1080p HD Video Recording, CMOS Sensor Custom Bundle No Series Canon EOS Type Digital SLR Connectivity USB, HDMI	1	
DSLR CAMERA SET	CAMERA SET Powerful 50x Optical Zoom with Optical Image Stabilizer 20.3 Megapixel* CMOS sensor with DIGIC 6 Image Processor Built-in Wi-Fi® and NFC Capture spectacular 1080p Full HD video at 60p with stereo sound. Zoom Framing Assist	2	
DSLR CAMERA SET	CAMERA SET LENS: (18-140mm VR Lens Kit) 24.1MP DX format CMOS sensor, without OLPF EXPEED 4 processing ISO 100-12,800 standard, up to 25,600 expanded 5 fps continuous shooting 39-point AF system, 9 sensors cross-type 2016-pixel RGB metering sensor 1080p60 video recording, built-in stereo mic 1.04M dot 3.2" vari-angle LCD monitor	1	
DSLR CAMERA SET	CAMERA SET 24.1MP APS-C CMOS Sensor Dual Pixel CMOS AF DIGIC 8 3,975 selectable focus positions (Live View) Creative Assist, Creative Filters and Smooth Skin Eye Detection AF (One Shot & Servo AF – Live View)	8	

DSLR CAMERA SET	<p>CAMERA SET Approx. 24.2MP APS-C CMOS sensor with 1.6x crop factor Up to 23 fps continuous shooting with AF/AE tracking 4K UHD (6K oversampling) and 4K 60p</p>	8	
DSLR CAMERA SET	<p>CAMERA SET Battery Type 1 x NP-W126S Rechargeable Lithium-Ion, 8.4 VDC, 1260 mAh (Approx. 325 Shots) Tripod Mounting Thread 1 x 1/4"-20 Female (Bottom) Accessory Mount 1 x Hot Shoe Mount Dimensions (W x H x D) 5 x 3.4 x 2.6" / 126 x 85.1 x 65.4 mm Weight 14.6 oz / 415 g (Body Only) 16.4 oz / 465 g (With Battery, Recording Media) Focal Length 18 to 55mm (35mm Equivalent Focal Length: 27 to 84mm) Sensor Resolution Effective: 26.1 Megapixel (6240 x 4160) Sensor Type 23.5 x 15.6 mm (APS-C) CMOS Size 3.0" Resolution 1,040,000 Dot Display Type Articulating Touchscreen LCD</p>	1	
DSLR CAMERA SET	<p>CAMERA SET Body with 28–70 mm Zoom Lens 24.2 MP 35 mm full-frame CMOS sensor with back-illuminated design Sensitivity range up to ISO 51200 (expandable to ISO 50-204800 for stills) Fast Hybrid AF with 693 phase-detection and 425 contrast-detection AF points High-speed continuous shooting of up to 10fps² with AF/AE tracking 4K HDR3 4 movie recording capability</p>	1	
DSLR CAMERA SET	<p>CAMERA SET Sensor Resolution Actual: 25.5 Megapixel Effective: 24.2 Megapixel Sensor Type 22.3 x 14.9 mm (APS-C) CMOS Crop Factor 1.6x Image Stabilization Digital (Video Only) Built-In ND Filter None Capture Type Stills & Video Exposure Control Shutter Type Electronic Shutter, Mechanical Focal Plane Shutter Shutter Speed Mechanical Shutter 1/4000 to 30 Seconds Electronic Shutter 1/4000 to 30 Seconds Bulb/Time Mode Bulb Mode ISO Sensitivity Photo 100 to 32,000 in Manual, Auto Mode (Extended: 100 to 51,200) Kit Lens Focal Length 18 to 45mm (35mm Equivalent Focal Length: 28.8 to 72mm) Maximum Aperture f/4.5 to 6.3 Minimum Aperture f/32</p>	1	
DSLR CAMERA SET	<p>CAMERA SET 26.1MP APS-C X-Trans BSI CMOS 4 Sensor X-Processor 4 Image Processor 5-Axis In-Body Image Stabilization</p>	1	

	DCI/UHD 4K at 30 fps, Full HD at 240 fps 425-Point Hybrid AF System 2.36m-Dot 0.62x OLED EVF 3.0" 1.04m-Dot Vari-Angle Touchscreen ISO 160-12800, up to 8 fps Shooting Bluetooth and Wi-Fi Connectivity		
DSLR LENS	75-300mm 2.8 Lens	1	
DSLR LENS	35mm Lens Nikon D750	1	
CAM CORDER	ImagingActual: 21 MegapixelSensor Resolution : Effective: 14.2 MegapixelSensor Type : 1" CMOS SensorImage Stabilization: Optical in Integrated LensMechanical Filter Wheel with2 Stop (1/4), 4 Stop (1/16), 6Built-In ND Filter : Stop (1/64) ND FiltersShutter Speed: 1/6 to 1/10,000 secGain: -3 to 33 dBMinimum Illumination 3 Lux at 1/50 Shutter SpeedWhite Balance : 2300 to 15,000KLens: 9.3 to 111.6mm (35mmFocal Length Equivalent Focal Length:29 to 348mm)Optical Zoom Ratio : 12x18x (in UHD 4K)Max Digital Zoom: 24x (in 1080p)Maximum Aperture: f/2.8 to 4.5Wide: 0.4" / 1.0 cmMinimum Focus: Telephoto: 39.4" /Distance: 100.0 cmFilter Size: 62 mmControl Rings: Focus ZoomAuto FocusFocus Control: Manual FocusRecordingRecording ModesXAVC S 4:2:0:3840 x 2160p at 23.98/25/29.97 fps (60to 100 Mb/s)1920 x 1080p at 100/120 fps (60 to 100Mb/s)1920 x 1080p at 50/59.94 fps (25 to 50Mb/s)1920 x 1080p at 29.97 fps (16 to 50Mb/s)1920 x 1080p at 23.98 fps (50 Mb/s)XAVC S:1280 x 720p at 23.98/25/29.97/50/59.94fps (9 Mb/s)1280 × 720p at 23.98/25/29.97/50/59.94fps (3 Mb/s)AVCHD:1920 x 1080PsF at 50/59.94 fps (28Mb/s)1920 x 1080i at 50/59.94 fps (17 to 24Mb/s)1920 x 1080p at 23.98/25/29.97 fps (24Mb/s)1440 x 1080i at 50/59.94 fps (5 Mb/s)1280 x 720p at 50/59.94 fps (9 Mb/s)Variable Frame Rates:UHD: 1 to 30 fps1080p: 1 to 120 fps1080p: 240 to 960 fps1080p: 250 to 1000 fpsAudio Recording:XAVC: 2-Channel 16-Bit 48 kHz LPCMAudioProxy: 2-Channel 16-Bit 48 kHz AACAudioAVCHD: 2-Channel 16-Bit 48 kHz LPCMAudio2-Channel 16-Bit 48 kHz AC-3 AudioIP Streaming:MPEG2, UDP: 1280 x 720 at 24p, 30p(3.0 Mb/s)MPEG2, UDP: 640 x 360 at 24p (1.0Mb/s)Video Connectors1 x HDMI Output1 x Multi/Micro-USB A/V (Composite)OutputAudio Connectors2 x 3-Pin XLR Mic/Line Level (+48 VPhantom Power) Input1 x 1/8" / 3.5 mm TRRSHeadphone/Microphone HeadphoneOutputBuilt-In Microphone: Stereo TypeOther I/O: 1 x 2.5 mm LANC ControlWireless Interfaces: 2.4 GHz Wi-Fi 4 (802.11n)Size: 3.5"Resolution: 1,560,000	2	

	<p>DotDisplay Type: Articulating LCD EVF Display Type: OLED Screen Size: 39" EVF Resolution: 2,360,000 Dots Power Battery Type: Sony V-Series Power Connectors: 1 x Barrel Input Power Consumption: 6.1 W Environmental Operating : Temperature: 32 to 104°F / 0 to 40°C -4 to 140°F / -20 to Storage Temperature 60°C Tripod Mounting Thread Built-In Light 1/4"-20 Female Yes (Infrared) 1 x Multi-Interface Accessory Mount Shoe 5.1 x 7.1 x 11.3" / 130 x 181.5 x Dimensions 287 mm Weight 2.2 lb / 1 kg Packaging Info Package Weight 4.78 lb Box Dimensions (LxWxH) 10.25x 9.65 x 5.95"</p>		
DESKTOP PC SET	<p>DISPLAY: 23.6-inch FHD 75Hz PROCESSOR: 1 Core i5-10400F RAM: 8 GB, 1 x 8 GB, DDR4, 3200 MHz STORAGE: 1 TB HDD + 256GB M.2 NVME PCIE SSD GRAPHICS: NVIDIA GeForce GT1030 WIRELESS KB AND MOUSE Windows 10</p>	2	
DESKTOP PC SET	<p>DISPLAY: 24-inch FHD 75Hz PROCESSOR: 12th Gen Intel Core i5-12400F (18 MB cache, 6 cores, 12 threads, 2.50 GHz to 4.40 GHz Turbo) RAM: 8 GB, 1 x 8 GB, DDR4, 3200 MHz STORAGE: 1 TB + 256GB M.2 NVME PCIE SSD GRAPHICS: NVIDIA GeForce GT730 2GB GDDR5 730 WIRELESS KB AND MOUSE Intel Wi-Fi 6 2x2 (Gig+) and Bluetooth Windows 11</p>	10	
DESKTOP PC SET	<p>DISPLAY: 24-inch FHD 75Hz Monitor PROCESSOR: 12th Gen Intel Core i7-12700 (25 MB cache, 12 cores, 20 threads, 2.10 GHz to 4.80 GHz Turbo) RAM: 16 GB, 1 x 16 GB, DDR4, 3200 MHz STORAGE: 512 GB, M.2, PCIe NVMe, SSD GRAPHICS: UHD GRAPHICS 770 Intel Wi-Fi 6 2x2 (Gig+) and Bluetooth WIRELESS Keyboard AND MOUSE Windows 11</p>	6	
DESKTOP ALL IN ONE SET	<p>DISPLAY: 23.8in FHD (1920x1080) Anti-Glare PROCESSOR: 12th Gen Intel Core i5-1235U (12MB Cache up to 4.4 GHz, 10 Cores) RAM: 8GB, 1x8GB, DDR4, 3200MHz x 2 STORAGE: 512 GB, M.2, PCIe NVMe, SSD GRAPHICS: Intel® UHD Graphics OS: Windows 11 Intel® Wi-Fi 6E (6GHz) AX211 2x2 Bluetooth 5.2 Wireless Card 90 W AC adapter, 4.5 mm barrel Pro Wireless Keyboard and Mouse Color Black</p>	5	
DESKTOP ALL IN ONE SET	<p>DISPLAY: 23.8 inch FHD (1920x1080), Anti-Glare PROCESSOR: 12 Gen Intel core i7-1255U (12MB Cache, up to 4.7 GHz, 10 Cores) RAM:</p>	3	

	16GB, 1x16GB, DDR4, 3200MHz STORAGE: 512GB, M.2, PCIe NVMe, SSD GRAPHICS: Intel Iris Xe Graphics Intel Wi-Fi 6E (6GHz) AX2 11 2x2 Bluetooth 5.2 Wireless Card 90 W AC adapter, 4.5 mm barrel Windows 11 Pro Wireless Keyboard and Mouse Color White		
DESKTOP ALL IN ONE SET	Display: 23.8" Processor: AMD Ryzen™ 5 5625U RAM: 8gb Storage: 512gb SSD + 1TB HDD Graphics: AMD Radeon™ Graphics	2	
DESKTOP ALL IN ONE SET	IOS Display: 24" Processor: Apple M1 (8-Core CPU) RAM: 8GB Unified Memory Storage: 256gb Graphics: 8-Core GPU	1	
EXTERNAL HARDRIVE	Seagate Backup Plus Slim 2TB Portable USB 3.0 Hard Drive	6	
LAPTOP AMD	DISPLAY: 13.3" diagonal, WQXGA (2560 x 1600), IPS, micro-edge, anti-glare, 400 nits, 100% Srgb PROCESSOR: AMD Ryzen 7 5800U (up to 4.4 GHz max boost clock(2i), 16 MB L3 cache, 8 cores, 16 threads) RAM: 16GB DDR4-3200 SDRAM (onboard) STORAGE: 512 GB PCIe® NVMe M.2 SSD GRAPHICS: AMD Radeon Graphics OS: Windows 11 Pro Dual speakers; Audio by B&O Accessories : Bag and Wireless Mouse	11	
LAPTOP AMD	DISPLAY: 14in FHD 1920x1080, 60Hz, Non-Touch, AG, Wide Viewing Angle, LED-Backlit, Narrow Border PROCESSOR: AMD Ryzen 7 5700U RAM: 8GB DDR4 3200Mhz STORAGE: 512GB NVMe SSD GRAPHICS: AMD Radeon Integrated Graphics OS: Windows 10 Home (free upgrade to Windows 11) Accessories : Bag and Wireless Mouse	12	
LAPTOP AMD	Display: 14" HD Processor: AMD Ryzen 3-5300U RAM: 4gb Storage: 256GB SSD Graphics: AMD Radeon Integrated Graphics Accessories : Bag and Wireless Mouse	1	
LAPTOP AMD	Display: 14-inch Processor: AMD Ryzen 5 3500U RAM: 4gb Storage: 128GB SSD + 1TB HDD Graphics: AMD Radeon Vega 8 Accessories : Bag and Wireless Mouse	2	

LAPTOP AMD	Display: 15.6" Processor: AMD Ryzen™ 7 5700U RAM: 8gb Storage: 512GB SSD Graphics: RTX™ 3050 Ti Accessories : Bag and Wireless Mouse	4	
LAPTOP AMD	Display: 15.6" Processor: AMD Ryzen™ 5 6400H RAM: 8gb Storage: 512GB SSD Graphics: Amd Graphics Accessories : Bag and Wireless Mouse	1	
LAPTOP IOS	MacBook Pro 13" (low specs) Display: 13"Processor: Apple M2 Chip (8-Core CPU) RAM: 8gb Unified MemoryStorage: 256GBGraphics: 10-Core GPU	13	
LAPTOP IOS	MacBook Air (low specs) - Display: 13.6-inch Processor: Apple M2 Chip (8-Core CPU) RAM: 8gb Unified Memory Storage: 256GB Graphics: 8-Core GPU	15	
LAPTOP IOS	Display: 13" Processor: Apple M2 Chip (8-Core CPU) RAM: 16gb Unified Memory Storage: 512GB Graphics: 10-Core GPU	1	
LAPTOP INTEL	LAPTOP (INTEL) Windows 11 Home 64-bit Intel® Core™ i7-12700H processor Tetradeca- core 2.30 GHz NVIDIA® GeForce RTX™ 3070Ti with 8 GB dedicated memory 15.6" QHD (2560 x 1440) 16:9 240 Hz 16 GB, DDR5 SDRAM 1 TB SSD Accessories : Bag and Wireless Mouse	1	
LAPTOP INTEL	15.6-inch diagonal, FHD (1920 x 1080), IPS, micro-edge,250 nits, 45% NTSC Intel Core i7-1255U (up to 4.7 GHz with Intel® Turbo Boost Technology(2g), 12 MB L3 cache, 10 cores, 12 threads) 16 GB DDR4-3200 SDRAM (2 x 8 GB) 1 TB PCIe® NVMe® M.2 SSD NVIDIA GeForce MX550 2GB GDDR6 dedicated graphics Windows11 Pro Accessories : Bag and Wireless Mouse	12	
LAPTOP INTEL	DISPLAY: 14-inch 16:10 FHD+ (1920 x 1200) Anti-Glare Non-Touch 250nits WVA Display with ComfortView Support PROCESSOR: 12th Generation Intel(R) Core(TM) i7-1255U (12MB Cache, up to 4.7 GHz, 10 cores) RAM: 8GB DDR4 3200MHz STORAGE: 512GB M.2 PCIe NVMe Solid State	4	

	<p>Drive GRAPHICS: Intel(R) Iris Xe Graphics OS: Windows 11 Pro Intel(R) Wi-Fi 6E (6GHz) AX211 2x2 Bluetooth 5.2 Wireless 4-Cell Battery, 54WHr (Integrated) Accessories : Bag and Wireless Mouse</p>		
LAPTOP INTEL	<p>Display: 14" Processor: Intel® Core™ i7- 1260P (12th Gen) RAM: 8gb Storage: 512GB SSD Graphics: Iris XE Graphics OS: Windows 11 Pro Intel(R) Wi-Fi 6E (6GHz) AX211 2x2 Bluetooth 5.2 Wireless 4-Cell Battery, 54WHr (Integrated) Accessories : Bag and Wireless Mouse</p>	1	
LAPTOP INTEL	<p>Screen: 17" FHD IPS 144HZ Processor: i7-10750H RAM: 16GB RAM Storage: 512GB x2 PCIE SSD (Raid 0) Graphics Card: NVIDIA® GeForce RTX™ 2060 Accessories : Bag and Wireless Mouse</p>	1	
LAPTOP INTEL	<p>Screen: 15.6-inch, FHD (1920 x 1080) 16:9, 144Hz, Processor: Intel® Core i5-11400H RAM: 16GB RAM Storage: 512GB SSD Graphics Card: RTX 3050Ti Accessories : Bag and Wireless Mouse</p>	11	
LAPTOP INTEL	<p>Windows 10 Home Processor : Intel Core i5 Graphics : Integrated Intel UHDA Display : 13" LED-backlit FHD (1920 x 1080) 16:9 anti-glare display Memory : 8GB RAM Storage : 256GBSSD Accessories : Bag and Wireless Mouse</p>	10	
PHOTOCOPIER	<p>General type: Colour multifunctional up to A3 Engine speed: Up to 24/12 pages A4/A3 per minute in colour and b/w Warm-up time: Approx. 30 seconds or less Power consumption: Sleep-mode: 0.5 W, Stand-by: 70 W, Copying/Printing: 550 W</p>	1	
PHOTOCOPIER	<p>Photocopier, Printer, Scanner Upto A3 size Paper with ID copy Feature 256MB Memory Monthly Duty Cycle @ 30,000 pages Reducer / Enlarger Drumlife Upto 150,000 pages</p>	1	
PRINTER	<p>Print, Scan, Copy Cost per print- 7 paise (Black) and 18 paise (Colour) Compact integrated tank design High yield ink bottles</p>	1	

	Spill-free, error-free refilling Borderless printing up to 4R		
PRINTER	Print, Copy, Scan, Fax Print Speed ISO: Black: Up to 24 ppm; Color: Up to 20 ppm Single-pass, 2-sided, 35-page auto document feeder, additional 250-sheet input tray (500 sheet total) Instant Ink ready; High yield ink available	2	
PRINTER	Printer 5-in-1 Print, Copy, Scan, Fax, PC Fax FUNCTIONS Print, Scan, Copy PRINTER TYPE Inkjet Printer PRODUCT DIMENSIONS (WIDTH X DEPTH X HEIGHT) 435 mm x 380 mm x 159 mm PRINT SPEED 17 (Mono) / 9.5 (Col) ipm FPOT: 6 (Mono) / 9.5 (Col) seconds PAPER SIZE A4, Letter, Executive, A5, A6, Photo 4"x6", Indecard 5"x8", Photo 5"x7", C5 Envelope, Com-10, DL Envelope, Monarch, Photo-3.5"x5" MAXIMUM PAPER CAPACITY 150 sheets (80 gsm, plain paper)	1	
PRINTER	Print, Scan, Copy Printing Method: Precision Core Print Head Printing Resolution: 4800 x 1200 DPI All in one Function: Print, Scan, Copy, Fax Interfaces: USB, Ethernet, Wi-Fi, Wi-Fi Direct	1	
PRINTER	Print, Scan, Copy Cost per print- 7 paise (Black) and 18 paise (Color) Compact integrated tank design High yield ink bottles Spill-free, error-free refilling Borderless printing up to 4R	2	
PRINTER	Print, Scan, Copy, ADF, FAX Precision Core 4 Ink Bottles Color, Dye(CMY) & PIGMENT(BK) 2.7" LCD Touch Screen 15ipm/6.5ipm Flatbed: A4 (210 x 297mm), ADF: Legal (216x356mm), Std Cassette: 1, 215.9 x 1200 mm (8.5 x 47.24 ") Wifi, Wifi Direct, Ethernet, USB 2.0 Borderless Up to A4 Bundle: 1 set Starter 001 Ink Bottles CMY(DYE), 1BK(Pigment) T03Y2,3,4(CMY), T03Y1(K) Integrated ink tank	3	
PRINTER	A4 Multi-function Duplex Printer Maximum Copy Size: 8.5" x 14" Copy Features: Auto 2- sided, Preview, Resize, ID Copy, Collate, Adjustable Copy Density, Remove Punched Holes, Remove Shadows Scanner Type: Color flatbed / Automatic 2-sided ADF Optical Resolution: 1200 dpi Scan Bed Size: 8.5" x 14" Fax Settings: Black-and-white and Color Fax Speed: 33.6 Kbps – as fast as 3 sec per page Standard Connectivity: Hi-Speed USB /	19	

	Wireless LAN / Wired Ethernet (1000 Base-T/100 Base-TX/10 Base-T) / Wi-Fi Direct Paper Sizes:3.5" x 5" / 4" x 6" / 5" x 7" / 8" x 10" / 8.5" x 11", 8.5" x 14",A4, A6, half letter, executive, user definable (3" x 5" – 8.5" x 47") Automatic Document Feeder: 50 sheets Display: 4.3" color touch-screen Monthly Duty Cycle: Up to 50,000 pages (Recommended volume: up to 4,500 pages)		
PRINTER	A3 Wi-Fi Duplex All-in-One Ink Tank Printer - Print speed of up to 25.0 ipm Prints up to A3+ (for simplex) Automatic duplex printing Ultra-high page yield of 7,500 pages (black) and 6,000 pages (colour) Wi-Fi, Wi-Fi Direct, Ethernet Epson Connect (Epson iPrint, Epson Email Print and Remote Print Driver, Scan to Cloud)	4	
PRINTER	Auto-Duplex, Scan to Email, Ethernet Networking, Network-Ready, Color Touchscreen, Single-Pass, 2-Sided Auto Document Feeder, Print from USB Drive, Management Features, NFC Touch-to-Print, Optional HP High-Yield Cartridges	1	
PORTABLE PRINTER	Printing Technology: 4 color (CMYK) drop-on-demand MicroPiezo® inkjet technology Maximum Print Resolution: 5760 x 1440 optimized dpi ISO Print Speed: AC Power Black: 6.7 ISO ppmt Color: 3.8 ISO ppmt Battery power Black: 3.5 ISO ppmt Color: 2.0 ISO ppmt Minimum Ink Droplet Size: 13 droplet sizes, as small as 3 picoliters Photo Print Speed:(4" x 6" borderless photo in as fast as 77 sec (max.)# Ink: Ink Type: Pigment ink (fade and water resistant) Ink Palette: Cyan, Magenta, Yellow and Black Ink Configuration : One individual Black ink cartridge, one Tri-color ink cartridge (Cyan, Magenta, Yellow) Replacement Ink:215 Standard-capacity Black (T215120)	2	
PROJECTOR	Projection Technology:RGB liquid crystal shutter projection system (3LCD) White Light Output (Normal/Eco):4,100 lm Colour Light Output:4,100 lm Contrast Ratio:16,000:1 LCD:Size: 0.55" (C2fine) Native Resolution: XGA Lightsource:Lamp Life	3	

	(Normal / Medium / ECO): 6,500 / 10,000 / 17,000 hrs Type: 230W UHE Aspect Ratio: 4:3		
PROJECTOR	EUltramobile Projector Brightness White Light Output and Color Light Output (Normal / Eco): 3200 / 1900lm Resolution: Full HD Aspect Ratio: 16:9 Throw Ratio: 1.02 - 1.23 Lamp Life (Eco / Normal): 4000 / 7000hrs	1	
PORTABLE PROJECTOR	General: Device Type 3LCD projector - 720p Built-in Devices Speaker Projector Brightness (White) & COlor 3200 lumens Lamp Type UHE 214 Watt Lamp Life Cycle Up to 4000 hour(s) - normal mode Up to 7000 hour(s) - economic mode	2	
TABLET	Tablet Display: 12.9" Processor: Apple M2 (8-Core CPU) RAM: 8GB Unified Memory Storage: 512gb Camera: 12MP Wide and 10MP Ultra Wide back cameras Graphics: 8-Core GPU	2	
TABLET	iPad Pro - Display: 11" Processor: Apple M2 (8-Core CPU) RAM: 8GB Unified Memory Storage: 256gb Camera: 12MP Wide and 10MP Ultra Wide back cameras Graphics: 8-Core GPU	9	
TABLET	Tablet Display: 10.9" Processor: Apple M2 (8-Core CPU) RAM: 8GB Unified Memory Storage: 256gb Camera: 12MP Wide back camera Graphics: 8-Core GPU	2	
TABLET	Display: 11-inch 120Hz refreshrate Processor: Qualcomm Snapdragon 8 Gen 1 RAM: 8GB STORAGE: 256GB Battery: 8,000mAh Camera: 13MP + 6MP (Ultra Wide) with flash, 12MP front Android: Android 12 with One UI 4	1	
TABLET	Display: 12.4-inch 120Hz refreshrate Processor: Qualcomm Snapdragon 8 Gen 1 RAM: 8GB STORAGE: 256GB Battery: 10,090mAh	2	

	<p>Camera: 13MP + 6MP (Ultra Wide) with flash, 12MP front</p> <p>Android: Android 12 with One UI 4</p>			
VIDEO CAMERA	<p>XC10 4K Professional Camcorder</p> <p>1" CMOS Sensor and DIGIC DV 5 Processor</p> <p>UHD 4K at 29.97/23.98p</p> <p>H.264 Recording in MXF Wrapper</p> <p>Up to 305 Mb/s 4K, 50 Mb/s HD Recording</p> <p>SDXC/SDHC and CFast Card Slots</p> <p>HDMI Output, Supports 4K Monitoring</p> <p>10x Zoom / 8.9 to 89mm Focal Length</p> <p>100 to 20,000 ISO Range</p> <p>Ergonomic Tilting Handgrip</p> <p>+Magnus VT-4000 Tripod System with Fluid Head</p>	1		

LOT 2 - SUPPLY, DELIVERY AND INSTALLATION OF OFFICE EQUIPMENT

PARTICULARS	DESCRIPTION	QUANTITY	STATEMENT OF COMPLIANCE
AIR PURIFIER	Air Purifier with UV Light 5 Stage Filtration HEPA Filter ,Timer, LCD Touch Panel Remote	1	
AIR PURIFIER	Voltage:220V Power:50W Wind speed switch: low, medium and high speed This Air Purifier can be used for up to 50-70sqm	1	
AIRCON FLOOR MOUNTED	3.0 Tons LED Display Full Dc Inverter Side Air Intake Auto Louvers Living Room Ambient Mode Office / Restaurant Ambient Mode Common Mode Self Diagnostic Error Wattage: 3200	2	
AIRCON SPLIT TYPE WITH INVERTER	1.0 HP	11	
AIRCON SPLIT TYPE WITH INVERTER	1.5 HP	6	
AIRCON SPLIT TYPE WITH INVERTER	2.0 HP	9	
AIRCON SPLIT TYPE WITH INVERTER	2.5 HP	7	
BINDING MACHINE	Punches holes of maximum 12 sheets of 70-80gsm paper can select which holes want to punch Size:A4/Short Heavy Duty Full steel structure, solid & durable. Helps you in binding reports, projects or even thick photo papers to make a photo album. Efficient tool for your business or personal use. Strong mechanism, punching upto 15sheets. Precise binding & punching because of steel-binding knife	1	
COFFEE MAKER	Weight 1.58 kgDimensions L 17.2 x W 21 x H 27 (cm)7 cups (0.6 L) Coffee Maker700 W0.85 m cord length50/60 Hz FrequencyVoltage: 220-240 V Brewing time for a jug: 10 minDishwasher-safe partsRemovable filter handleLED power switch lightsAroma twister circulates the coffee for an optimal tasteWater level	1	

	indication for easy filling 1 Year Warranty on Parts & Service		
CCTV CAMERA	With Mobile Viewing Easy DIY installation 1080P High Definition CCTV cameras HD DVR that can accommodate up to 2mp With cables With the capability to view via mobile phones and computers IR cameras Hikvision brand number 1 in surveillance With 2TB HDD	1	
COFFEE MAKER	Weight 1.58 kg Dimensions L 17.2 x W 21 x H 27 (cm) 7 cups (0.6 L) Coffee Maker 700 W 0.85 m cord length 50/60 Hz Frequency Voltage: 220-240 V Brewing time for a jug: 10 min Dishwasher-safe parts Removable filter handle LED power switch lights Aroma twister circulates the coffee for an optimal taste Water level indication for easy filling 1 Year Warranty on Parts & Service	1	
COFFEE URN	BIG 14.5 Liter Capacity, Serves up to 90 cups. Double-layer stainless steel wall insulated tank. With boil dry protection switch. High quality stainless steel lid with lock. With internal water gauge. Multi-function electric urn for tea, milk, water and other hot beverages. 220V 1650Watts	2	
ELECTRIC FAN	16 inch blade Durable transparent blade Rotary switch knob Oscillation control Thermal fuse protected motor Adjustable stand height	2	
ELECTRIC FAN	Stand Fan 18 inches PF2010	2	
ELECTRIC THERMOS	Capacity:4L Wattage:750W Voltage:220-240V 50/60Hz Visible water mark With thermal insulation function 360 degree rotatable base 430 Stainless steel body 304 Stainless steel inner pot Packed by color box	1	

GENERATOR	Rated Power: KVA 9 Max. Power: KVA 10 Rated Frequency: Hz 60 Rated Voltage: V 220 Power Factor: 1(lag) Rated Rotation Speed: r/min 3600 Phase: SINGLE PHASE PACKING SIZE: 960X555X680 MM N.W.: 157 G.W.: 167	1	
LIGHTINGS	3 sets ringlight/studio flashlight 6000w strode studio flash light kit 3 pcs. 200w photographic lighting strobes	1	
MICROPHONE	Deity V-Mic D3 Super-Cardioid Directional Camera-Mount Shotgun Microphone with Rycote Shockmount and 3.5mm TRRS Coiled Cable Mobile Journalist, Vlogger, Run & Gun for Cameras and Mobile Devices 166-Hour AAA Battery Simple Operation with No Controls Auto-Configuring 3.5mm TRRS Output Power Switch with LED & Auto On/Off Low Noise & Distortion, High SNR Lightweight Body, Low-Reflection Finish Detachable Shoe/Pole/Tripod Shockmount Includes Windscreen and TRRS Cable	1	
MICROPHONE	NT-USB Mini Studio Quality NT USB Mini Cardioid Condenser microphone compact design	2	
MICROWAVE OVEN	20 Liters Capacity Mechanical Microwave Oven Strong and Efficient Heating Power 6 Power Levels 700W 220V	1	
PAPER SHREDDER	Size & Spec.: "Shred capacity: 8 Shred size: 4*25 Working time: 10min Bin capacity: 22L	1	
REFRIGERATOR	10.0 cu.ft. Two Door No Frost Top Freezer Refrigerator Frost Free Cooling System Fully Automatic Defrost System Cold Air Control, Tempered Glass Shelves Full Flat Soor Panel Image Fresh Safe, Ag Clean,Ag Filter	1	

	Low Noise Compressor, Jumbo Freezer Movable Ice Box		
SIGNAL BOOSTER	Voltage : 110-220V AC or DC5V 1A Frequency : 850mhz Gain: Uplink: 55dbi Donwlink: 60dbi Power: -70 ~ -40dBm/FA (1.23MHz) Output power : Uplink: 17dbm Donwlink: 17dbm Seclusion : >65db Ambient temperature: -10C-50C Configuration: 5V/ 1A power Plug: US Plug Impedance: 50 Ohm Branded	2	
SOLAR LIGHTS SYSTEM	400 watts Solar Lights System Package w/ inverter (complete set)	2	
SPEAKER	A portable karaoke party speaker with wireless microphone, 100W power output, IPX4 splashproof, 6 playtime hours, shoulder strap	1	
STABILIZER	Improved Stability/Responsiveness Sensor 7.3 lb Payload 2.9" Flip-Out Rotating Color Touchscreen Up to 9-Hour Runtime iOS/Android Mobile App Panorama, Time-Lapse, and Motion-Lapse Focus Control Wheel Rosette Mount with 1/4"-20 Center Thread Underslung Mode with Mini Tripod Portrait and Landscape Camera Modes	1	
THERMAL SCANNER	Capacity:1000ml SensorType Touch less hand sanitizer Set includes 4 batteries , nozzle for alcohol, aluminum stand	1	
TWO WAY RADIO	Frequency Range - TX: 144-148 MHz, RX: 136-174 MHz Output power - 7.0/5.5/2.5/0.5 W (EX Hi/Hi/Mid/Low) Type of emissions - F2D, F3E (FM, FM-N) Durable BNC female antenna connector 200 memory channels, 6 scan edge channels and 1 call channel Maximum Frequency Deviation: ±5.0 kHz/±2.5 kHz (FM Wide/ FM Narrow) Selectable Volume Level,	6	

	VFO/Memory Channel Selection Control Integrated VOX function Built-in CTCSS and DTCS Encode Decode and Tone Scan IP54 Waterproof rating IP67 Rating for dust-tight and waterproof protection		
TRIPOD	Key Features:8.8 lb Payload / 2-Step Counterbalance 60mm Flat Base with 3/8"-16 Thread Center Column and Leveling Adapter Convertible to Full-Function Monopod	1	
TV	Screen Size: 50" Resolution: 4K (3840 * 2160) Processor: Quantum Processor Lite4K HDR Open Tooltip Layer: Quantum HDR Color Volume Open Tooltip Layer:100% OTS:OTS Lite Q-symphony: Yes Space Fit Sound Open Tooltip Layer: Yes	1	
TV	Screen Size: 65" with Q600B Q-Series Soundbar Real 4K Resolution: 4x Higher than Full HD Upscale FHD Content to 4K Picture Quality Cinematic surround sound experience with Q-Symphony Mirror the contents of your phone with Tap-View	2	
VOICE RECORDER	Record in MP3/LPCM with a high-sensitivity S-Microphone Up to 4 GB of built-in storage, expandable via MicroSD (SDHC/SDXC) cards Focus and wide microphone modes to suit lectures or meetings Direct USB built-in for easy connection to PC FM radio to listen to or record radio broadcasts	1	
WATER DISPENSER	Power, hot, and cold indicators Child lock safety function Bottom Cabinet Hot and cold water tap Hot tap with lock Non-spill water container supporter Faucet cabinet – to prevent contamination Drinking glass cabinet – to prevent dust 2-layer cabinet 29 cm (L) x 28 cm (W) x 86 cm (H)	1	

<p>WATER DISPENSER</p>	<p>Cooling & Heating Capability, With child-safe lock for the hot water outlet. Cabinet for storing cups and utensils Stainless Steel Water Tank Silicon Water Outlet Type High Quality Compressor ABS Plastic Material for durable body Cooling Power : 90W • Heating Power : 550W Cooling Rated Current : 0.68A Refrigerant : R134a/32g Net Wt. : 13kg • Gross Wt. : 14kg Product Size : 310 x 310 x 850 mm</p>	<p>2</p>	
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LOT 3 - SUPPLY, DELIVERY AND INSTALLATION OF FURNITURES

PARTICULAR	DESCRIPTION	QUANTITY	STATEMENT OF COMPLIANCE
CHAIR	Branded , Visitors Chair	4	
CHAIR	Branded, Wal cut Office waiting chair 3-seat reception PU, Leather Guest Sofa	1	
CONFERENCE TABLE W/ CHAIR	Conference Table 15 Seater Set with 15 Sr. Executive Chairs	1	
FILING CABINET	Steel 4 layers w lock	2	
FILING CABINET	Mobile Pedestal, 3 Layer	9	
OFFICE CHAIR	Sr. Executive Chair	2	
OFFICE CHAIR	Jr. Executive Chair	10	
OFFICE TABLE	Sr. Executive Table, Branded with side Table, Wooden	4	
OFFICE TABLE	Jr. Executive Table , Wooden	11	
OFFICE TABLE	Office Table w/ Keyboard Drawer (Wooden Type)	2	
SOFA	Leatherette sectional sofa with tufted seat and back design, includes 1 ottoman and 4 small pillow Right side chaise	1	
SOFA	3 Seaters, Leatherette	1	
SOFA	1 Seater, Leatherette	4	

I hereby commit to comply with all the above technical specifications according to the lot that I choose to bid. If found to be false either during bid evaluation or post qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company /Bidder

Signature over printed Name of
Authorized Representative

Date

***INSTRUCTIONS**

Bidders must state here either “COMPLY” or “NOT COMPLY” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “COMPLY” or “NOT COMPLY” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or supporting evidence that is found to be false either during Bid evaluation, post qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3 and/or GCC Clause 2.1.

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (j) Original duly signed Revised Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (*See Annex D*)

Financial Documents

- ☐ (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (l) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- ☐ (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (n) *[For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or

the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

